

Carolina Trace Association, Inc.

Application to Deactivate E-Sticker as per POA Bylaws and/or CCRRs (Hand-Deliver to SPA Gatehouse Officer)

The undersigned representative of the Property Owners Association (POA) listed below is requesting deactivation of e-sticker(s). This request is made to Carolina Trace Association (CTA), acting through its contractor, Southern Protection Agency (SPA), to deactivate any and all e-stickers issued to residents associated with any of the Lot Numbers listed below and to deny issuance of new e-stickers to these Owners and/or residents until further notice from this POA.

Name of POA: _____

Lot Owner(s) Information

Name: _____

Mailing Address: _____

Telephone Number: _____ Email: _____

All Lot Number(s) owned by this Lot Owner in the POA:

Rental Information (if one or more of these Lots is rented to a third party)

Tenant Name: _____

Telephone Number: _____ Email: _____

POA Certifications. The undersigned POA representative affirms the following:

- the POA properly invoiced the Lot Owner for assessments per the terms of the POA's Bylaws and/or CCRRs;
- the Lot Owner is more than 30 days in arrears in paying assessments on one or more of the lots in the POA for which the Lot Owner was invoiced;
- the POA notified the Lot Owner by certified mail that there is a deficiency; and
- the Lot Owner has not satisfied the debt to the POA.

The POA will notify CTA and SPA at such time as the POA has resolved its dispute with the Lot Owner so the e-sticker(s) may be reactivated.

The POA acknowledges that CTA and SPA are not involved in the underlying billing dispute, and will refer all inquiries regarding this matter to the individual signing this form on behalf of the POA.

Signature of POA Representative

Date

Printed Name: _____

Title: _____

Telephone Number: _____ Email: _____

For SPA Use:

Form Received By (print Officer's name): _____

Date Form Received by SPA: _____

E-Sticker Number(s) Deactivated:

Date E-Sticker(s) Deactivated: _____

E-Sticker(s) Deactivated By (print Officer's name): _____